

HONG WEI (ASIA) HOLDINGS COMPANY LIMITED
鴻偉(亞洲)控股有限公司
(the “Company”)

SHAREHOLDERS COMMUNICATION POLICY

1. General

- 1.1 To promote effective communication with shareholders of the Company (the “**Shareholders**”), the Company adopts this policy with the objectives to ensure that the Company provides timely, clear and reliable information to the Shareholders to allow them to make informed decisions and assessment of the performance and prospect of the Company, and views of the Shareholders are communicated to the Company in assistance of the Company’s development of appropriate strategies and measures in line with the interests of the Shareholders.
- 1.2 The board of directors of the Company (the “**Board**”) shall be responsible for maintaining effective communication with the Shareholders and shall regularly review this Policy to ensure its effectiveness. All shareholders communications, including circulars, announcements and letters etc. to Shareholders, will be approved by the Board or director(s) designated by the Board from time to time.
- 1.3 The investor relationship personnel and company secretary of the Company are responsible for the arrangement of the content and manner of communication with shareholders, and for the preparation, collection and maintenance of the relevant documents.

2. Principles

- 2.1 The Company supports open communication with the Shareholders of the Company in accordance with the provisions of the Rules Governing the Listing of Securities on the Growth Enterprise Market of The Stock Exchange of Hong Kong Limited (the “**GEM Listing Rules**”) and other applicable laws to ensure the legitimate rights and interests of the Shareholders and the Company shall not be prejudiced. No Shareholder shall, by its controlling rights, take any actions that may prejudice to the legitimate rights and interests of the Company and other Shareholders.
- 2.2 The Company provides the Shareholders and other stakeholders with equal access to information with potential to affect the price or value of the Company’s securities and is committed to provide such information in a consistent and timely manner to prevent any person from obtaining benefits, conducting insider trading or committing market manipulation by misusing such information.
- 2.3 The Company recognises the importance of Shareholders’ privacy and will not disclose Shareholders’ information without their consent, unless required by law to do so.

3. **Communication Content**

Subject to the relevant applicable laws and regulations, communication with the Shareholders may include matters related to the published reports, operation status, strategic plans, and the latest developments of the Company and its subsidiaries (collectively, the “**Group**”) and other matters require communication with the Shareholders.

4. **Communication Channels**

4.1 General Meetings

The Company holds general meetings which offer a valuable forum for dialogue and interaction with management. Shareholders are encouraged to participate in general meetings or to appoint proxies to attend and vote at general meetings for and on their behalf if they are unable to attend the general meetings.

Appropriate arrangements for the annual general meetings shall be in place to encourage Shareholders’ participation:

- (i) the Board members, chairmen or members of respective committees, and external auditor of the Company and such other person as the Board deems appropriate shall attend the general meetings of the Company to respond to questions addressed to the Company;
- (ii) the Company shall explain the procedures of voting in details before voting so as to ensure that each Shareholder understands the relevant arrangements; and
- (iii) Voting results on any resolutions of the general meetings will be released on the Company’s website.

4.2 Company Website

The Company maintains a website: www.hongweiasia.com containing announcements, annual reports, interim reports, general meeting circulars and other documents such as corporate information and highlight of historical development, etc. Information on the Company’s website is updated on a regular basis and information released by the Company to the Stock Exchange of Hong Kong Limited is also posted on the Company’s website immediately thereafter. To be environmentally friendly, Shareholders are encouraged to access the relevant information on the Company’s website.

4.3 Shareholders’ Enquires

Shareholders may at any time make a request for the Company’s information to the extent such information is publicly available and the Company has an investor relationship personnel to attend to enquires from the Shareholders.

4.4 Annual Report and Interim Report

Information on the Group's activities, business, strategies and developments is provided in the Company's annual reports and interim reports.

The Company will prepare and publish its annual report including its annual accounts and, the consolidated accounts of the Group, together with a copy of the auditors' report prior to the annual general meeting and its interim report in respect of each of the first 6 months of each financial year and deliver the reports to its Shareholders.

5. Miscellaneous Provisions

- 5.1 Matters not covered in this Policy shall be handled in accordance with the applicable laws and the GEM Listing Rules.
- 5.2 Any communication with Shareholders will be provided in plain language to facilitate Shareholders' understanding.
- 5.3 The Board shall have the right to interpret this Policy.

If there is any inconsistency between the English version and the Chinese version, the English version shall prevail.